



## PHOTOPLAQUES: A GUIDE TO SENDING IMAGES

The photograph you choose should be clear and preferably of a high print quality. We can remove backgrounds and other people from the photo if necessary. Try to choose a photo which is not blurred or damaged in any way.

Consider whether the photo would best suit a landscape (horizontal) or portrait (vertical) photo plaque. In some cases your choice is restricted by the size/shape of your stone and the quantity of inscription text, if you are unsure please contact our staff and they will advise you.

You can provide us with the photo in one of three ways (in order of preference):

### 1. Email a digital photo from your camera or phone

This is the best way to send us high quality images. If you are emailing a photo that you have taken on your camera or phone, please send it to us as an 'attachment' rather than placed into the body of your email message. Some email software will ask if you want to reduce or optimise the size of the photo before you send it, please select 'original size' as the bigger the file size, the higher the quality of the image.

You can email your photo to: [sales@memorialsofdistinction.co.uk](mailto:sales@memorialsofdistinction.co.uk)

**Note:** Photos should be a minimum of **300dpi** and **larger than 1MB** in file size.

### 2. Email a scanned photograph

If you only have a printed photo but have access to a scanner (most printers have this functionality) then please scan it using the following settings:

Minimum 300dpi, 24bit Colour.

You can then email it to us at: [sales@memorialsofdistinction.co.uk](mailto:sales@memorialsofdistinction.co.uk)

**Note:** Using your phone to photograph a physical photo rarely results in a good quality image so scanning is preferable.

### 3. Post your original printed photo

If you are unable to scan your printed photo, you will need to send us the original by post. In this case, we strongly urge you to make a copy of the photo beforehand. Whilst we will do our very best to return your photos to you, there are rare occasions when they get damaged or lost in the production process and this can be very distressing if it is your only copy. Please post your photo(s) to:

Memorials of Distinction, Southfields Road, Dunstable, Bedfordshire LU6 3EP